



CALIFORNIA EMERGENCY MANAGEMENT AGENCY
LOCAL ASSISTANCE MONITORING BRANCH
3650 SCHRIEVER AVENUE
MATHER, CALIFORNIA 95655
PHONE: (916) 845-8120 FAX: (916) 845-8380

August 17, 2009

Mr. Leonard Turnbeaugh
Director of Public Works
County of Alpine
P.O. Box 278
Markleeville, CA 96120

SUBJECT: MANAGEMENT DECISION – SINGLE AUDIT REPORT
FOR THE PERIOD ENDED JUNE 30, 2007
FINDING 07-SA-2, CalEMA FIPS #003-00000, AWARD # FEMA-1628-CR-CA

Dear Mr. Turnbeaugh:

The California Emergency Management Agency (CalEMA), formerly the Governor's Office of Emergency Services, has reviewed the above-mentioned audit report issued by the Bartig, Basler & Ray, LLP, on April 29, 2008. In reviewing the report, the following audit finding 07-SA-2 was identified:

“Auditors are required to render an opinion on the Schedule of Expenditures of Federal Awards (SEFA), in relation to the basic financial statements. The requirements of SAS 112, apply to the preparation of the SEFA, as well as the preparation of the basic financial statements. Accordingly, the County should have the capacity to prepare a SEFA in accordance with the generally accepted accounting principles. To carry out this responsibility, the County must have proper internal controls that identify misstatements in the SEFA, retaining staff competent in SEFA reporting and related oversight roles, and adequate design of internal control over the preparation of the SEFA.” The report went on to state that there were no federal expenditures reported on the original SEFA for the FEMA program.

Per the County's 2008 Single Audit, the County has made significant improvements in this area during the Fiscal Year 2008. A few programs required adjustments from what was originally reported, but none of the adjustments were material. Based on the corrective actions taken in 2008, CalEMA considers this finding resolved.

Thank you for addressing the referenced program issues in a timely and effective manner. If you have any questions regarding this letter, please contact Sherry Leahy at (916) 845-8103 or Sherry_Leahy@oes.ca.gov.

Sincerely,

A handwritten signature in cursive script, appearing to read "Catherine Lewis".

CATHERINE LEWIS
INTERIM BRANCH CHIEF

Cc: Casandra Moore-Hudnall, State Controller's Office

COUNTY OF ALPINE

Summary Schedule of Prior Audit Findings
For the Year Ended June 30, 2008

Audit Reference Number	Status of Prior Year Audit Findings
Finding 07-SA-1	<u>Recommendation</u>
Block Grants for Prevention and Treatment of Substance Abuse (SAPT)	We recommend that the requirements of OMB A-87 regarding charges for payroll be followed. This can be accomplished either by allocating payroll as reported on personnel activity reports initially or by adjusting the budgeted time to personnel activity reports on at least a quarterly basis.
CFDA 93.959	<u>Status</u>
Award No. n/a Year: 06/07	Corrected.
Finding 07-SA-2	<u>Recommendation</u>
Public Assistance Grants	We recommend that the County review all expenditures reported on the SEFA for accuracy and compare what is recorded in the general ledger. We also recommend that the County have more than one person review the SEFA to help ensure that all programs are reported prior to the first day of the audit.
CFDA 93.936	
Award No. FEMA-1628-CR- CA	<u>Status</u>
Year: 06/07	Partially corrected. Significant improvements were made this year. A few programs required adjustments from what was originally reported but none of the adjustments were material. There was also one federal program that was not originally reported on the SEFA.